

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR WASTEWATER OPERATIONS SUPERVISOR

DEFINITION:

Under direction, to plan and supervise the operation of wastewater treatment plant and pump station equipment; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, assigns, and supervises subordinates in the operation of wastewater treatment/water reclamation plants;
- Ensures treatment standards are met;
- Performs operational studies of wastewater processes;
- Analyzes and recommends operational procedures and the use of equipment and materials;
- Supervises the moving of heavy equipment and other parts;
- Trains subordinates in the operation of plant equipment;
- Reviews work in progress and upon completion;
- Maintains stock and requisitions materials;
- Enforces safety regulations;
- Maintains records and prepares reports;
- Evaluates and rates the work performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Possession of a Grade IV or higher Waste Water Treatment Plant Operator's Certificate issued by the State of California Water Resources Control Board. A current Grade V Waste Water Treatment Plant Operator's Certificate may be required for some positions.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.